**CLEARBROOK-GONVICK SCHOOL**

**INDEPENDENT SCHOOL DISTRICT #2311**

**BOARD OF EDUCATION**

**REGULAR MEETING**

**December 20, 2021 - 7:00 P.M.**

**The meeting was called to order by Chair Westrum at 7:00 p.m. Declaration of Quorum – Members present: Dudley Wishard, Vanessa Gustafson, Corey Petterson, Gus Vettleson & Jeff Westrum. Absent: Tracy Imle, Vern Wittenberg. Also present: Superintendent Ryan Grow; Dean of Students Josh Tharaldson; 4 staff members; and 10 community members**

3 **Truth in Taxation –** Supt Grow presented the Truth in Taxation Power Point.

4 **Community Comments** – A comment was made thanking the board for allowing children to be in school. A concern was brought up regarding

 music at the sporting events.

5 **Spotlight on Education –** Mr. Bettin gave a power point presentation of activities that happened since the last board meeting.

6 **Approval of Agenda –** MMS Vettleson/Petterson to approve agenda, as amended; adding item 11.8 – Check Cashing Procedures/Policy. MCU.

7 **Approval of Minutes from Previous Meeting –** MMS Petterson/Vettleson to approve minutes as presented. MCU.

 7.1 10/18/21 – Regular Meeting

 7.2 11/15/21 – Regular Meeting

**8 Informational Items**

8.1 **Dean of Students Report** –Dean of Students Tharaldson discussed the following items: **A) Elementary Math Curriculum –** As a staff, it has been decided it was best to wait to purchase math curriculum until the 22-23 school year, to give staff more time to review samples. Additional samples have been ordered. **B)** **Music Concerts & High School Art Show** – Special thanks were given to Mrs. Ragan and Mrs. Stewart for putting together two great concerts. The students did a great job with their music. Thanks, also, to long-term sub, Mrs. Wahl, for all the extra works with her students setting up the art pieces they worked on this semester for display at the high school concert. **C) January 17th Teacher In-Serivce/FastBridge Training –** Teachers will participate in virtual sessions here at the school revolving around mental health. Sessions will be provided by NWSC. Elementary teachers will participate in professional development in the afternoon to learn more about screening reports through our FastBridge system. **D) – SpeakUp Safety Program –** This is a program being explored to provide mental health and safety resources for our school, and how it will best meet our needs. This program is fairly new.

8.2 **Superintendent Report** – Supt. Grow discussed the following items: **1)** **Personnel** - A) **Region 1 Joint Powers Board** – Ballots for this election were in the board packets. Votes will be collected and returned to the proper contact. B) **Subs –** We have 2 new subs in the building, one teacher and one para. They have shared that their experience in our school has been great. C) **SLP** – April Baumgartner has been approved as an SLP with BRIC pending licensure. Once April receives her license, she will no longer be required to work under a licensed person. This is a nice resource for the students in our district receiving speech services. **2) Educational** – A) **WBWF/A&I -** This combined progress report has been submitted to MDE. B) – **Observations** – Formal observations have been going well. I have been thoroughly impressed by staff and student interactions in the classroom. **3) Legislative –** A) **Covid-19 Vaccination Emergency Temporary Standard –** This is still on standby. We continue to follow guidance and recommendations from MSBA as more information comes out. B) **Platforms –** MASA, MREA & MSBA, and other educational groups are developing platforms to address in the next legislative session to tap into the state’s 7.7 billion dollar surplus. **4) Financial –** A) **Grant –** The grant written last month to the Prairie Care Fund Organization for additional funds to develop professional development opportunities for social and emotional health for our staff was approved. B) **MASA Legislative Proposals** – Proposals currently include: increased funding for safe schools, with a minimum $100,000 per district, plus $100/pupil; Developing new ways to collect data to compute compensatory revenue. The hope is to be able to use 2019 data for districts in the 2022-2023 fiscal year; removing the cap on LTFM; Linking the formula to include inflation. **5) Building/Grounds** – A) **Equipment** – A walk-through will be planned to better understand some of our needs, of our building, as well as a review of the requests from staff, to determine our needs and getting some dollar amounts to bring back to the board in January. I also plan to bring back to you the cost of the wants and/or “wish list” items.

8.3 **Committee Report –**

 7.3.1 – COVID Safety Committee – Supt Grow gave an update on the last meeting.

8.4 **Enrollment Report** – Supt Grow presented the updated enrollment report, which is based on current information available. In December 2021 we have 507 students, versus 502 in November 2021.

9 **Consent Calendar –** MMS Petterson/Gustafson to approve Consent Calendar as presented. MCU.

9.1 Approval of Bills Presented – All Funds

 Payroll Expense Checks and Checks Written between Board Meetings: 697861-69921/Wires

 Payroll Checks 0030508

 December Bills Voucher Numbers: 62224 – 62305

 Check Numbers 69922 – 69969

 Total Payroll/Expense Checks Approved: $754,115.70

 9.2 Approval of Electronic Transfers and Other Banking Transactions

 9.3 Approval of Treasurer’s Report

 9.4 Accept/Approve Donations

 9.5 Student Activity Report

10 **Old Business –**

10.1 **EdMN School Forest Position MOU –** Discussion was held. MMS Vettleson/Petterson to approve/not approve the MOU. MCU.

11 **New Business**

11.1 **High School Teacher Medical Leave Request –** MMS Petterson/Wishard to table request as per legal counsel. MCU.

11.2 **Approve Final Levy & Certification –** Supt Grow presented the final levy figures. MMS Petterson/Vettleson to approve total levy $1,725,203.87, which does not include a levy for Q-Comp. MCU

11.3 **Resolution to Set Polling Place –**MMS Vettleson/Gustafson to set school as polling place for special school elections held during a non-election year. MCU.

11.4 **Food Service Equipment Request –** Supt Grow presented requests from Food Service for necessary equipment. MMS Vettleson/Petterson to approve purchases up to $30,000, while making price comparisons. MCU.

11.5 **High School Gym Floor –** Supt Grow presented quotes to resurface the Gym Floor over the summer of 2022. We currently have 4 quotes, 3 came in today. This project could be done using LTFM dollars. No action needed tonight.

11.6 **High School Gym LED Lighting –** Supt Grow explained this project could be incorporated into the above project. No action needed tonight.

11.7 **Graduation Caps** – Discussion was held. No action required.

11.8 **Check Cashing Process/Policy** – Discussion was held.

12 **Action Items for January**

 12.1 High School Gym Floor Quotes

 12.2 High School Gym LED Quotes

 12.3 Furniture/Building Needs Quotes

13 **Future Meetings**

 13.1 Regular School Board Meeting on Monday, January 24, 2022, at 7:00 p.m.

14. **Adjournment –** MMS Vettleson/Petterson to adjourn at 8:32 p.m. MCU